SOUTHMEAD PRIMARY SCHOOL

Princes Way

Wimbledon

SW19 6QT

0208 788 8901

**JOB DESCRIPTION**

**MUSIC TEACHER**

The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teacher’s Pay and Conditions Document, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description may be amended at any time following discussion between the Head Teacher and member of staff, and will be reviewed annually.

**Areas of Responsibility and Key Tasks Relation to the Role of Music Teacher**

1. **Strategic Direction and Development of music provision in the School (with the support of, and under the direction of the Head, Deputy Headteacher and where appropriate the Assistant Headteacher.**

* Champion quality music experiences throughout the school
* Develop and implement policies and practices which reflect the school’s commitment to high achievement through effective teaching and learning
* Have an enthusiasm for the subject which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupil’s lives
* Develop plans for the subject which identify clear targets, time-scales and success criteria for its development and/or maintenance in line with the school development plan
* Demonstrate a willingness to work alongside colleagues, analysing work and outcomes
* Develop and take responsibility for the school choir
* Provide opportunities to celebrate the school’s music curriculum through performance etc

1. **Teaching & Learning**

* Deliver high quality teaching and learning in the subject that inspires and motivates
* Ensure continuity and progress in the subject
* Establish clear targets for achievement in the subject and evaluate progress through the use of appropriate assessments and records
* Develop effective links with the local community including parents, local groups and where appropriate local businesses
* Ensure that all children are provided with equality of opportunity within the subject
* Identify gifted and talented musical pupils and ensure that sufficient opportunities are provided for them to develop their skills further both in school and through out of school opportunities

1. **Leading and Managing Staff**

* Enable all teachers to achieve expertise in planning for and teaching the subject through for example, support and by leading or providing high quality professional development opportunities
* Plan alongside the class teachers for music assemblies and productions
* Ensure that music is integrated into the thematic curriculum where possible and links are made to inspire the children’s interest
* Ensure that the Head Teacher, SLT and Governors are well informed about policies, plans, priorities and targets for the subject and that these are properly incorporated into the school development plan.
* To attend relevant CPD where necessary
* Liaise with the LEA Music Service to take part in Borough wide initiatives.

1. **Effective Deployment of Resources**

* Support the Head Teacher by maintaining efficient and effective management and organisation of learning resources and identifying new resources where necessary
* Support the Head Teacher by maintaining efficient and effective management of the expenditure for the subject
* Ensure that value for money is achieved
* Take on any additional responsibilities which might from time to time be determined.

**Areas of Responsibility and Key Tasks in Relation to the Post of Class Teacher**

1. **Planning, Teaching and Class Management**

* Ensure that planning and teaching enables all children to achieve and make clear progression
* Identifying clear teaching objectives and specifying how they will be taught and assessed
* Setting tasks which challenge pupils and ensure high levels of interest
* Setting appropriate and demanding expectations
* Setting clear targets, building on prior attainment
* Identifying SEN or very able pupils
* Provide clear structures for lessons maintaining pace, motivation and challenge
* Make effective use of assessment and ensure coverage or programmes of study
* Ensure effective teaching and best use of available time
* Monitor and intervene to ensure sound learning and discipline
* Use a variety of teaching methods
* Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
* Evaluate their own teaching critically to improve effectiveness

1. **Monitoring, Assessment, Recording, Reporting**

* Assess how well learning objective have been achieved and use them to improve specific aspects of teaching
* Mark and monitor pupils’ work and set targets and progress
* Assess and record pupils’ progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
* Prepare and present information reports to parents.

1. **Other Professional Requirements**

* Have a working knowledge of teachers’ professional duties, legal liabilities and professional standards
* Be reflective, adaptable and proactive
* Be willing to share and model very good or outstanding practice
* Operate at all times within the stated policities and practices of the school
* Establish effective working relationships and set a good example through their presentation and personal and professional conduct
* Endeavour to give every child the opportunity to reach their potential and meet high expectations
* Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school
* Take responsibility for their own professional development and duties in relation to the school policies and practices
* Liaise effectively with parents and governors
* Take on any additional responsibilities which might from time to time be determined
* Show a commitment towards school policies in Equal Opportunities and Children Protection, have a full understanding of these policies and embrace all aspects of the school policy in relation to these areas
* Deal with issues in a professional and confidential manner
* Attend occasional meetings during evening hours or during school holidays as required.

Please note that the duties and responsibilities of the Music Teacher may vary from time to time according to the changing needs of the school and may therefore be reviewed at the discretion of the Head Teacher in light of those changing requirements and consultation with the post holder and governing body.

The job description whilst allocating duties and responsibilities does not direct the particular amount of time spent on carrying them out and no part of it may be so construed.



**Southmead Primary School**

|  |  |  |
| --- | --- | --- |
| **Person Specification –Teacher**  **Essential** | | **Desirable** |
| **Qualifications** | | **Qualified Teacher Status** |
| Knowledge | A knowledge of the EYFS/KS1/2 curriculum  A knowledge of assessment systems and progress tracking methods, including APP  A knowledge of effective safeguarding procedures | Understanding of the implications of the changes in the proposed new curriculum  Ability to analyse and use assessment data effectively |
| Skills and abilities | A ‘Good’ teacher  Plans effectively to meet the needs of all the groups of children in their class  Evidence of good classroom management skills  Experience of teaching in KS1/2  Ability to accurately level work across the core subjects.  Ability to provide a stimulating learning environment  Ability to work collaboratively and effectively as a team member  Ability to communicate effectively orally and in writing.  Evidence of effective leadership of a curriculum subject  Ability to be proactive, use initiative and show a creative approach when necessary  Ability to use ICT effectively to enhance teaching and learning  Good personal organisational  skills  Professional  Qualities  Positive and enthusiastic  Committed to own professional  Development  Willingness to take a role in  extra-curricular activities and  events  Be ambitious about own career  development | An ‘Outstanding’ teacher  Experience of teaching in KS1 as well as KS2  Ability to support other teachers with less experience  To have led a school improvement initiative |