**Personal Specification**

**Job Title:** Treasurer to the Western Riverside Waste Authority

1. The Authority’s Treasurer needs to:
   1. be a clear, authoritative and impartial professional advisor to Authority Members, giving them objective financial analysis and a clear interpretation of technical and complex matters, and with significant (at least 5 years) experience of local authority finance at a senior level (i.e. as Section 151 officer (or equivalent) or Deputy).
   2. be experienced at providing effective advice and influence, both in writing and verbally.
   3. have experience of similar local authority work at a senior level, and leading a team of different professions, including outside professional firms for auditing and valuation advice for example.
   4. be experienced in providing strategic direction and advice in complex areas of local government policy.
   5. be fully familiar with Local Government law and current administrative practice and have a clear understanding of his legislative responsibilities.
   6. be able to engage effectively with the S151 officers of the constituent councils; and
   7. have the personal skills to give leadership, whilst taking substantial advice and delegating appropriately, but when necessary, has the capacity to give a more specific lead to the officer team and to advise Members.
2. CIPFA has set out five principles that define the core activities and behaviours that belong to the role of the chief finance officer in public service organisations and the organisational arrangements needed to support them. The Treasurer therefore needs to be:
   1. a key member of the Authority’s management team, helping the Authority to develop and implement strategy and to resource and deliver the organisation’s strategic objectives sustainably and in the public interest;
   2. actively involved in, and able to bring influence to bear on, all material business decisions to ensure that immediate and longer term implications, opportunities and risks are fully considered, and aligned with the Authority’s financial strategy;
   3. able to lead the promotion and delivery by the Authority of good financial management so that public money is safeguarded at all times and used appropriately, economically, efficiently and effectively.
   4. lead and direct a finance function that is resourced to be fit for purpose; and
   5. professionally qualified and suitably experienced (i.e. must be a member of one of the accounting bodies set out in Section 113 of the Local Government Finance Act 1988).