

**Linden Lodge School**  
**SEN Teaching Assistant**

| <b>Education and Training</b>                                                                                                                                                                                                             |  |                                                                                                                                                                                                    |  |
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| <b>Essential Criteria</b>                                                                                                                                                                                                                 |  | <b>Desirable Criteria</b>                                                                                                                                                                          |  |
| Basic Literacy and Numeracy qualifications                                                                                                                                                                                                |  | NVQ/QCA qualification                                                                                                                                                                              |  |
| Good command of English — both verbal and written                                                                                                                                                                                         |  | Relating to specialist approaches that maybe used in school e.g. Manual Handling / Makaton signing / British Sign Language                                                                         |  |
|                                                                                                                                                                                                                                           |  | Basic First Aid                                                                                                                                                                                    |  |
|                                                                                                                                                                                                                                           |  | Basic knowledge of Gastro, epilepsy, epipen                                                                                                                                                        |  |
| <b>Achievements and Experience</b>                                                                                                                                                                                                        |  |                                                                                                                                                                                                    |  |
| <b>Essential Criteria</b>                                                                                                                                                                                                                 |  | <b>Desirable Criteria</b>                                                                                                                                                                          |  |
| Previous SEN experience working with or caring for children and young people                                                                                                                                                              |  | Specialised knowledge of working with pupils who are multi disabled visually impaired (MDVI) / who have profound and multiple learning difficulties (PMLD) or who are multi-sensory impaired (MSI) |  |
| Ability to use of basic technology — computer, video, digital cameras photocopier etc                                                                                                                                                     |  | Previous experience working in the educational environment                                                                                                                                         |  |
| Knowledge/ understanding of issues that may face people with disabilities                                                                                                                                                                 |  |                                                                                                                                                                                                    |  |
| Experience of working with children with a wide range of challenging behaviour                                                                                                                                                            |  |                                                                                                                                                                                                    |  |
| Exceptional awareness of the principles of safeguarding and understand the duties and responsibilities arising from the Children Act 2004 and Working Together in relation to child protection and safeguarding children and young people |  |                                                                                                                                                                                                    |  |
| <b>Skills and Abilities</b>                                                                                                                                                                                                               |  |                                                                                                                                                                                                    |  |
| <b>Essential Criteria</b>                                                                                                                                                                                                                 |  | <b>Desirable Criteria</b>                                                                                                                                                                          |  |
| Ability to establish constructive relationships with pupils and working as part of a team                                                                                                                                                 |  |                                                                                                                                                                                                    |  |
| Ability to communicate effectively with families / carers, team members, Manager and external agencies                                                                                                                                    |  |                                                                                                                                                                                                    |  |
| Knowledge/ understanding of issues that may face people with disabilities                                                                                                                                                                 |  |                                                                                                                                                                                                    |  |
| An understanding of the needs of vulnerable people                                                                                                                                                                                        |  |                                                                                                                                                                                                    |  |
| Ability to work effectively as part of a team                                                                                                                                                                                             |  |                                                                                                                                                                                                    |  |
| Ability to summarise and record information in a way that can be readily understood by others.                                                                                                                                            |  |                                                                                                                                                                                                    |  |