# EASTWOOD NURSERY SCHOOL AND DAY NURSERY

**DEPUTY HEADTEACHER – PERSON SPECIFICATION**

**Qualifications:** Qualified Teacher Status

**Knowledge:** An excellent knowledge and understanding of:

1. high quality teaching and learning in the early years
2. current early years educational theory and practice
3. the particular needs of children and families from wide and differing cultural and social backgrounds, including those families with additional needs and/or SEND.

**Experience:** a) Substantial experience of teaching children aged 2-5.

1. Established leadership and management skills.
2. Experience of working with children with special educational needs.

**Skills:** a) Ability to work collaboratively and effectively in a team.

1. Skills in classroom management and organisation and the ability to provide for the learning needs of young children, including the effective use of planning and record keeping.
2. Ability to lead and manage the team of teachers, early years practitioners and support staff and to motivate and support their staff development.
3. Good organisational skills and the ability to be clear thinking and maintain an overview in co-ordinating day-to-day work of the staff team.
4. An excellent early years practitioner with the capability of demonstrating high quality early years practice.
5. Good interpersonal skills in developing effective relationships with staff, children, parents, governors and the wider community, and the ability to provide effective liaison between the Executive Headteacher and staff.
6. Ability to acquire skills to assist the Executive Headteacher in financial planning, allocation of resources and daily administrative procedures of the school.
7. Good written and verbal communication skills – at individual and group level and in formal and informal situations.

**Commitment:** a) to maintain the high standards of the school and its caring ethos.

1. to school development and to contribute to the ongoing success of the

school.

1. to equal opportunities.
2. to work in partnership with parents.
3. to foster close links with the community.
4. to work in partnership with colleagues in the Early Years network and to share in the dissemination of good practice to other colleagues in the Borough.