

Job Description - Class Teacher

May 2020

Reporting to: Deputy Head Teacher / Head Teacher

Job Title: Class Teacher

Pay scale: Main Pay Scale

From: September 20

Main Duties/ Responsibilities

This job description should be read alongside the range of duties set out in the Teachers Pay and Conditions Document, a copy of which is kept in the Schools' Office. All teachers are expected to meet the requirements of the current Teacher Standards.

In addition to these responsibilities teachers at Honeywell Junior School will be expected to:

-  Plan, deliver and monitor a quality curriculum that differentiates for the range of needs of all the children
-  Have a thorough and detailed understanding of the Primary Curriculum
-  Assess, record and report on the progress and attainment of pupils
-  Have regard to the curriculum and policies for the school, and with a view to promoting the development of the abilities and aptitudes of the pupils in any class
-  Create and maintain a stimulating and attractive learning environment for pupils within the classroom that is well organised and managed, is conducive to learning and promotes the Honeywell Curriculum
-  Liaise with parents and carers including parents' evenings, currently three times a year, and complete a written end of year report for each pupil
-  Support and promote all school policies and agreed practices
-  Attend staff meetings and INSET days as required
-  Attend year group and planning meetings as required, to ensure common curriculum provision and practices across the school
-  Share responsibility for development and initiatives as required by the School Development Plan or other initiatives which arise from local or national initiatives
-  Where appropriate, be responsible for the management of LSAs and/or teaching assistants after consultation with the SEND Co or Deputy

-  Participate in arrangements for further training and professional development as a teacher, including undertaking training and professional development which aim to meet needs identified in appraisal objectives or in appraisal statements
-  In the case of a teacher serving an induction period pursuant to the Induction Regulations, participating in arrangements for his supervision and training
-  To be aware of and show commitment to the schools' policy on Equal Opportunities and the promoting and safeguarding of all pupils and to encourage positive behaviour in accordance with the schools' Behaviour and Discipline Policy
-  Carry out an equal amount of playground or detention class duties as required by school rotas
-  Ensure that the school's Safeguarding Policy and child protection practices are implemented fully

Specific Requirements

-  To promote the aims and values of the school
-  Maintain good order among pupils and safeguard their health and safety
-  Actively promote equality of opportunity and the Rights Respecting Agenda
-  Lead a curriculum subject or aspect of learning across the whole school (except NQTs)
-  Ensure all local and national assessment arrangements are effectively managed for your class under the direction of the Deputy Head Teacher
-  Work in partnership with all constituents of the school community, including communicating and consulting with colleagues, governors, parents and carers and outside agencies as necessary
-  Maintain professional behaviour at all times, acting as a good role model, including punctuality and attendance
-  Fulfil the "Professional Standards" for Teachers in England - September 2012, in relation to your current position on the pay spine (QTS, Core or Post-Threshold)

This job description may be amended at any time following discussion between the Head teacher and staff member.