

Person Spec Base Manager

	Essential	Desirable
Qualification Experience Knowledge and skills Skills, attributes and professional competence	Qualified teacher status	Degree 2:2 or above
		Other relevant qualification/training
	Evidence of successful teaching of children with ASD/social communication difficulties in the Early Years and primary phase.	Experience of teaching in a Resource Base or specialist provision
	Experience of planning and implementing individual education plans for pupils with ASD/social communication difficulties	
	Experience of working with parents, other professionals and therapists to support pupils with SEN	Recent extensive experience of teaching Early Years, KS1 children.
	Experience of writing reports for Education Health Care Plans and Annual reviews.	
	Ability to demonstrate knowledge and experience of promoting inclusion and equal opportunities	
		Experience of integration programmes with mainstream classes
	Successful completion of NQT year	Experience of outreach support with families
		Experience of leading Education and Health Care Plan TAC Meetings and Annual Reviews
		Teaching experience in a diverse cultural and social environment
	Knowledge of the EYFS	Knowledge of specialist techniques and approaches to teaching children with ASD including TEACCH, SCERTS, Intensive Interaction, PECS and Makaton
		Knowledge of current research on autism and successful specific interventions
	Knowledge of specialist approaches to teaching children with autism including TEACCH, PECs and Makaton	
	Ability to monitor, review and evaluate achievement and progress	Ability to use ICT to enable pupils to gain access to the curriculum
	Knowledge of the SEN code of practice and the EHCP process	Experience of attending admissions panel meetings
	Knowledge of the EHCP process and Annual Reviews	Experience of chairing EHCP TAC meetings and Annual Reviews
	Enthusiastic and committed approach to working with children with ASD	
	Effective interpersonal and communication skills (written and oral) and ability to relate to people at variety of levels	
	Effective time management and organisational skills	
	Ability to remain calm in challenging situations	
	Empathetic and sensitive manner	
	Pro-active approach to own professional development	
	Commitment to working in partnership with parents and	

	carers	
Leadership skills	Ability to lead and enhance the performance of a staff team to secure high quality provision for children with autism.	Experience of leading autism training in a school setting
	Deploy support staff effectively	
		Experience of budget setting / managing financial resources
	Demonstrate effective planning to promote learning for all pupils	Experience of producing progress reports to Governors
		Knowledge of the current and relevant inspection frameworks