**APPLICANTS**

**Catering Assistant – Eastwood Day Nursery**

21st June 2022

## Dear Applicant

**Permanent Catering Assistant – Eastwood Day Nursery – 30 hours per week all year round**

Thank you for your interest in applying for the position of **Permanent Catering Assistant** at Eastwood Day Nursery. This post is Monday to Friday 9.45am – 4.30pm with a 45 minute unpaid lunch break. You can find further information about the school and the post, including a job description and person specification, and download an application form at <https://jobs.richmondandwandsworth.gov.uk>. Please also visit our website [www.eastwood.wandsworth.sch.uk](http://www.eastwood.wandsworth.sch.uk)

The first step in the selection process is your application. To get the most out of your application, please ensure you read through the person specification carefully and provide specific examples to demonstrate how you meet all the shortlisting criteria. Your completed application should be returned to Simonne Drake at [edn@eastwood.wandsworth.sch.uk](mailto:edn@eastwood.wandsworth.sch.uk).

The deadline for us to receive your completed application is 12.00 midday on **Monday 4th July 2022.**

Successful applicants will be invited to an interview on **Friday 8th July 2022**

If you have any special requirements to enable you to fully participate in the application and/or selection process, or have any questions about the application process, please contact me on

020 8876 3976 or by e-mail to [edn@eastwood.wandsworth.sch.uk](mailto:edn@eastwood.wandsworth.sch.uk). Please ensure you provide a contact telephone number where you can be contacted or where we can leave a message.

If you do not hear from us by Wednesday 6th July 2022 you should assume that you have not been shortlisted on this occasion.

We look forward to receiving your application.

Yours sincerely

Bryanna Patterson

Bryanna Patterson

Executive Business Lead