**APPLICANTS**

Teaching Assistant/Lunchtime Meals Support– Eastwood Nursery School

7th January 2022

## Dear Applicant

**Fixed Term (to 31 August 2022) Temporary Teaching Assistant/Lunchtime Meals Support – Eastwood Nursery School – Term time only (38 weeks per year)**

Thank you for your interest in applying for the position of Fixed Term (to 31 August 2022) Teaching Assistant/Lunchtime Meals Support at Eastwood Nursery school & Centre for Children and Families. You can find further information about the school and the post, including a job description and person specification and download an application form at <https://jobs.richmondandwandsworth.gov.uk> Please also visit our website www.eastwood.wandsworth.sch.uk

The first step in the selection process is your application. To get the most out of your application, please ensure you read through the person specification carefully and provide specific examples to demonstrate how you meet all the shortlisting criteria. Your completed application should be returned to Bryanna Patterson at [admin@eastwood.wandsworth.sch.uk](mailto:admin@eastwood.wandsworth.sch.uk).

The deadline for us to receive your completed application is 12 noon on **Friday 21st January 2022.**

Successful applicants will be invited to an interview on **Friday, 28th January 2022.**

If you have any special requirements to enable you to fully participate in the application and/or selection process, or have any questions about the application process, please contact me on 020 8876 3976 or by

e-mail to [admin@eastwood.wandsworth.sch.uk](mailto:admin@eastwood.wandsworth.sch.uk). Please ensure you provide a contact telephone number where you can be contacted or where we can leave a message.

If you do not hear from us by close of business on Tuesday, 25th January 2022 you should assume that you have not been shortlisted on this occasion.

We look forward to receiving your application.

Yours sincerely

**Bryanna Patterson**

**Executive Business Lead**