****

**St. Mary’s CE Primary School**

LEARNING SUPPORT ASSISTANT

*Person Specification*

|  |  |
| --- | --- |
| ESSENTIAL | DESIRABLE |
| QUALIFICATIONS |
| * GCSE Maths and English Grade C (or above) or equivalent
* Willingness to participate in development and training opportunities
 | * Evidence of additional related qualifications would be advantageous (e.g. NVQ in children’s care, learning and development)
* Paediatric First Aid qualification
 |
| EXPERIENCE AND SKILLS |
| * Experience working with or caring for children of relevant age
* Ability to communicate well both orally and in writing
* Ability to judge when advice/assistance is needed to meet pupils/adults needs
* Ability to react calmly and quickly in an emergency
* Ability to use basic technology – computer, laminator, photocopier etc.
* Ability to relate well to children and adults
* Ability to support children to be independent learners
* Ability to work constructively as part of a team
* Ability to work professionally and productively in challenging situations
 | * Previous Learning Support Assistant or Teaching Assistant experience
* Evidence of related training e.g. personal care, positive handling, understanding ASD and sensory processing
* Experience of working with children with sensory processing challenges
* Experience of working with children who are physically and emotionally challenging
* Experience of working with other professionals e.g. Occupational Therapy or Speech and Language therapists delivering care plans accordingly
* Experience of the TAC (Team Around the Child) meeting process
 |
| KNOWLEDGE AND UNDERSTANDING |
| * An understanding of and a commitment to the need for confidentiality
 | * Have an understanding of the role of a Learning Support Assistant, their classroom role and responsibilities
* An understanding of equal opportunities policy
* An understanding of how equal opportunities applies within a school environment
* An awareness of equal opportunities issues which may affect pupils and their families
 |
| PERSONAL QUALITIES |
| * An enthusiasm for working in challenging situations
* Resilience
* A positive outlook and can do attitude
* Initiative
* Flexibility
* Kind and caring
* Committed
* A willingness to learn and accept direction
 | * Sense of humour
 |

Your application should be completed and be **free from error**.

Your supporting statement must be **clear and concise** and contain **practical evidence** of each of the points above. **Your supporting statement should be no more than two sides of A4 in length.**