**Sports Mentor Job Description**

**GRADE: SCALE 4, POINT 10  
Salary: £21,905 (actual pay for 5 days)**

**3 to 5 days a week (negotiable)  
Hours: 9am-3.00pm  
(Term Time Only)**

**Main Purpose of the Job**

* To provide support and guidance to pupils by removing barriers to learning, in order to promote effective participation, enhance individual learning, encourage social inclusion, raise aspiration and achieve potential.
* To work within an extended range of networks and partnerships to facilitate support and learning opportunities to pupils.
* To participate in the process of liaison with parents and carers in order to support the promotion of holistic approach to the support of individual pupils.

**Main Duties and Responsibilities.**

1. To facilitate a pupil’s learning and development through sport and mentoring- which may be on a 1:1 or group basis or may include some support such as social skills/anger management groups.

2. Plan and implement sports activities that engage pupils in SEMH targets.

3- Support teachers working with pupils on a 1:1 basis and in group through sport and mentoring.

3-Monitor and track progress using the Boxall Profile. Report progress data to SLT.

4-Communicate with pupil's family fortnightly or if a matter arises more regularly.

5-Communicate with pupil's mainstream school weekly.

6-Write a report each term which includes identifying the sport and mentoring that has taken place and share with the Team Around the Child.

7-Maintain confidentiality

8-Keep pupil safe and follow appropriate safeguarding

9-Attend meetings-CP, referral panel, TACs,

10. To build links between professionals at Victoria Drive PRU, mainstream schools and home.

11. To review the effectiveness of sports mentoring on a regular basis.

12 To establish a safe and stimulating environment for pupils to explore their

feelings and worries.

13.To be aware of and comply with policies and procedures relating to child protection, safeguarding, health and safety, confidentiality and data protection, reporting all concerns to the appropriate person.

14. To be an advocate for individual pupils, representing their views as they have articulated them through the sports mentor process.

15. To operate within legal, ethical and professional boundaries when working with students and those involved with them.

15. To attend and participate in relevant meetings as required.

16. To take part in the PRU’s appraisal scheme, including target setting and review.

17 Create and maintain social and emotional (boxall) targets for the children that support the planning and well-being of the child.

18. To support difference and ensure equal opportunities for all.

19. To attend training sessions in accordance with continuous professional development.

20 To develop and implement a variety of age –appropriate, play based activities for lunch playtime at Victoria Drive.

21- To plan and deliver Stay and Play afternoon sessions at Victoria Drive PRU (Mondays and Fridays).

22. To support the Family Support Worker at Lady Allen Adventure Playground on Thursday afternoons.

23 To research and signpost extra curricula sports clubs

24 To liaise with sports clubs and other agencies to develop additional sporting opportunities for pupils.

24 To create links with the PRU and community sports projects e.g. Carney’s Boxing.

25. To carry out other relevant duties commensurate with the level of the post that may be reasonably required by the Designated Safeguarding Leads or the Senior Leadership Team.