**APPLICANT**

Early Years Assistant - Casual

24th October 2023

Dear Applicant

**Learning Support/Early Years Assistant (x2) – Eastwood Day Nursery – Casual contract**

Thank you for your interest in applying for the position of casual Learning Support/Early Years Assistant at **Eastwood** **Day Nursery**. The Day Nursery is an all year round childcare provision for children from 8 weeks to 5 years and we are currently looking to fill casual vacancies:

**DETAILS**

* **CONTRACT TERM – Zero hour contract**
* **No hours guaranteed, cover for leave and other absences**
* **Available to work any hours between 7.45am and 6.15pm Monday to Friday**

The Day Nursery’s hours of operation for our children are from **8.00am -6.00pm Monday to Friday** all year round except for bank holidays and training days. You can find further information about us on our website. Please visit www.eastwood.wandsworth.sch.uk.

The first step in the selection process is your application form. Please ensure you read the person specification carefully and provide specific examples to demonstrate how you meet all the shortlisting criteria. Your completed application should be returned to [edn@eastwood.wandsworth.sch.uk](mailto:edn@eastwood.wandsworth.sch.uk).

The deadline for us to receive your completed application is 12 midday on **Tuesday 7th November 2023.**

Successful applicants will be invited to an interview on**: Thursday 16th November 2023.**

We advise the candidates to apply as soon as possible and reserve the right to interview before the closing date and the right to close this advertisement if we receive a high volume of suitable applications.

If you have any special requirements to enable you to fully participate in the selection process, please contact me on 020 8876 3976 or by e-mail to [edn@eastwood.wandsworth.sch.uk](mailto:edn@eastwood.wandsworth.sch.uk). Please ensure you provide a contact telephone number where you can be contacted or where we can leave a message.

If you do not hear from us by **Friday 10th November 2023**, you should assume that you have not been shortlisted on this occasion.

We look forward to receiving your application.

Yours sincerely

Simonne Drake

Simonne Drake

Acting Business Manager