**St. George’s CE Primary School**

**English Subject Leader**

**Job Description**

**ENGLISH**

In the context of learning in English the post holder will model excellent practice in teaching and leadership.

**Teaching and Learning**

* Deliver and model exemplary lessons with matched impact on pupil progress.
* Coach colleagues to ensure consistently high standard of teaching in all classes.
* Plan English lessons with less experienced colleagues.
* Monitor the quality of teaching and learning and secure improvement where needed.
* Manage home learning and family learning, securing personal best outcomes for every pupil.
* Organise all English interventions and support.

**Assessment (including use of data)**

* Ensure effective marking and feedback as evidenced in pupils successfully improving their work.
* Ensure that appropriate targets are set for all pupils at a suitable level of challenge.
* Manage all statutory and non-statutory testing and other assessments and submit data as required.
* Ensure Assessment for Learning is a strength and leads to good progress for pupils of all abilities.
* Lead the team in assessing Pupil Progress and play a part in Pupil Progress Meetings across the school.

**Raising Standards**

* Ensure all team members have high expectations of themselves and the children.
* Monitor the progress and attainment of pupils and implement effective measures for acceleration where needed.
* Analyse and evaluate strengths and weaknesses in the subject and manage rapid improvement.

**Curriculum Development**

* Ensure the delivery of a curriculum that enables pupils to enjoy and excel.
* Keep abreast of new developments in the teaching and assessment of primary pupils.
* Disseminate initiatives to the staff team and ensure they are successfully embedded.

**Communication**

* Liaise with other leaders to ensure that there is a consistent approach to teaching and learning throughout the school and effective cross phase links.
* Ensure reporting to parents is robust and effective.
* Provide information for parents and governors so that they can support the school effectively.

**Staff Professional Development**

* Identify professional development needs and deliver high quality training to address these.
* Take an active role in the induction of new staff, including mentoring.

**Resources**

* Source appropriate resources and ensure their consistent and effective use.
* Act as delegated budget holder for the designated area of responsibility.

**SIP/SEF**

* Write the school improvement plan for the designated area of responsibility.
* Monitor and evaluate the implementation of the School Improvement Plan.
* Contribute to relevant sections of the SEF.

**Additional Responsibilities**

* Play a full part in the life of the school community, to support its ethos and to encourage other staff and pupils to follow this example.
* Comply with the school’s health and safety policy and undertake risk assessments as appropriate.
* Be fully aware of the principles of safeguarding and act in accordance with school policies.
* Undertake any other tasks relevant to the role as directed by the Head and Deputy Headteacher.