**TEACHING ASSISTANT/MIDDAY SUPERVISOR**

**Personal Specification**

**JOB PURPOSE AND ROLE**

| **FACTORS** | **ESSENTIAL** | **DESIRABLE** |
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| EDUCATION/  QUALIFICATION | NVQ Level 2 or equivalent qualification  GCSE English and  Maths (grades A\* -C) | A Levels (grades A\* to C)  NVQ Level 3  or equivalent.  Degree |
| EXPERIENCE | Experience as a teaching assistant or similar role. | Experience of implementing  monitoring and  supporting IEPs for  pupils. |
| SKILLS/KNOWLEDGE/  APTITUDE  SKILLS/KNOWLEDGE/  APTITUDE | Good numeracy and literacy skills including good spoken English  Understanding of strategies for teaching  and learning.  Good communication  and interpersonal skills.  Good organisational and time management skills.  Ability to work collaboratively with  teachers and others.  Basic Knowledge of First Aid  Ability to take  responsibility and work  with autonomy within set boundaries.  Understanding of the  Primary and/or EYFS curriculum.  Knowledge of phonics  Ability to promote emotional, personal & social development  Knowledge of how ICT is used to support pupils’ learning and ability to use ICT effectively in a  classroom setting.  Ability to work effectively with individual pupils, groups of pupils and whole classes.  Ability to provide basic  study skills support and individual learning  packages through ICT.  Ability to contribute to  planning preparation of  lessons and teaching  materials.  Ability to contribute to  assessment and  monitoring of pupil  progress.  Awareness of child  protection and  Safeguarding issues.  Understanding of equal opportunities | Knowledge of needs  of SEN, EAL and  G&T pupils.  First Aid Qualification  Read Write Inc Phonics Training |
| MOTIVATION | Willingness to undertake  further professional  training, as appropriate.  Commitment to raising  standards.  Commitment to equality  principles. |  |
| PHYSICAL | Ability to meet physical  needs of pupils. | First Aid/Paediatric |