**Year 2/3 Class Teacher Job Description and Personal Specification**

**Job Description**

**Job Title:** Class Teacher

**Start:** September 2024

**Salary:** M1-M6 (ECT may apply)

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document and the National Standards for Teachers which should be read in conjunction with this document.

**The role:**

* To deliver consistently good or better teaching and learning and ensure that pupils achieve excellent outcomes.

**Key responsibilities:**

* Plan, resource and deliver lessons to a high standard that ensures real learning takes place and pupils make excellent progress.
* Provide a classroom and school environment that helps all pupils to develop as effective learners.
* Maintain good or better behaviour in own classroom and across the whole school, supporting all children adhere to the school’s the code of conduct (below)

**Our Code of Conduct**

* We treat everybody with equal respect.
* We use good manners.
* We are kind and helpful to everyone.
* We treat people’s belongings and school equipment with care and respect.
* We work hard in all our lessons, and always try to do our very best in all of our work
* We take responsibility for our own behaviour. If things go wrong, we understand that it is our responsibility to make things right again.... even when this is hard to do!
* Contribute to the effective working of the school.

**Teaching & Learning:**

* Teach engaging & effective lessons that motivate and inspire and improve pupil learning outcomes & support strong progress.
* Use regular assessments to monitor individual pupil progress.
* Respond to the outcomes of above (assessments) and action further support or challenge for individual pupils.
* Ensure that all pupils reach age expected standards, or if below ensure that individual pupil’s progress is rapid and sustained.
* Ensure the learning needs of pupils with SEND are met, and that they are adequately supported to access all parts of the learning with lessons.
* Maintain regular and productive communication with parents, to report on progress, share successes and any concerns (in line with school policies).
* Maintain awareness of relevant school policies and review as needed to ensure to ensure own understanding, familiarity, and ability to work within policy and practice at Falconbrook.

**Safeguarding:**

* Value & respect the views and needs of children and young people.
* Have an up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people.
* Display commitment to the protection and safeguarding of children and young people.
* Maintain awareness of statutory and organisational child protection and safeguarding policies and review as needed to ensure own understanding, familiarity, and ability to work within policy and practice at Falconbrook.

The post holder will share the school’s commitment to safeguard, and promote the welfare of, the children in our care.

* To be fully aware of and understand the duties and responsibilities arising from the Children’s Act 2004 and Keeping Children Safe in Education (part One) September 2023 update, in relation to child protection and safeguarding children and young people as this applies to the worker’s role within the organisation.
* To also be fully aware of the school’s principles of safeguarding as they apply to vulnerable children in relation to the worker’s role.

To ensure that school’s procedures regarding the sharing and reporting of child protection and safeguarding concerns are always adhered to robustly.

Falconbrook’s Safeguarding Principles <https://app.weduc.co.uk/get/external/f/id/59cd5d1bc1d27271dfa01be33db3407904e842aaaf961c83034a542702e56979.pdf>

Falconbrook’s Child Protection and Safeguarding Policy <https://app.weduc.co.uk/get/external/f/id/f9c6036211dcf262ffba3e46b32b126fe62adadaae72fddbb069012d8882f820.pdf>

Falconbrook’s Whistleblowing Policy <https://app.weduc.co.uk/get/external/f/id/e040173b237b78eabbb8239356d92773c4cd681c993fa3ab84d2caf06d1decd9.pdf>

DfE Keeping Children Safe in Education

https://assets.publishing.service.gov.uk/media/64f0a68ea78c5f000dc6f3b2/Keeping\_children\_safe\_in\_education\_2023.pdf

**Other:**

* Help create a strong school community, characterised by consistent, orderly behaviour and caring respectful relationships underpinned by the school’s values:

**Our Values**

The values and behaviours we seek from our staff and pupils draw on the high standards of the school.

**Values**

* Respect, so that our children, our families, and our staff feel safe and welcome.
* Equality, so that differences are embraced, and everyone is included and celebrated.
* Kindness, so that Falconbrook is a place where everyone feels safe, nurtured, and happy and enjoy making others feel the same way too.
* Honesty, so that our children know the importance of being trustworthy, reliable, and fair.
* Responsibility, so that our children demonstrate the right learning and social behaviours, and make a positive contribution to their families, community, and society.
* Determination, so that everyone thinks with a growth mind-set and doesn’t give up even when things get hard.
* Help develop a primary school culture and ethos that is utterly commitment to excellent and achievement.
* Undertake other various responsibilities as directed by the Head Teacher.

**Person Specification**

**Qualifications:**

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| **Essential** | **Desired** |
| Qualified Teacher Status (QTS) | Further professional qualification |

**Professional skills:**

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| **Essential** | **Desired** |
| A proven track record in the consistent delivery of good or better teaching or learning. | Subject / educational area specialism |
| Proven track record in the use of assessment to ensure effective teaching & learning. | Worked on own, or as part of a team, to effect sustainable school improvement |
| Proven track record in planning learning activities that match individual pupil learning needs. |  |
| Proven ability in planning engaging lessons that are part of a well thought out journey of learning that effectively & accurately linked to the National Curriculum expectations and to the School’s Curriculum Framework. |  |
| Proven ability to tailor learning to meet the needs of SEND learners, lower attaining pupils, higher attaining pupils and pupils who may be new to English, in a creative and thoughtful way that supports learners to make good progress. |  |
| The ability and drive to ensure that all pupils make rapid and sustained progress in core subjects. |  |
| Successful experience of working effectively with support staff. |  |
|  | Subject leadership experience or an active interest in developing own knowledge and skills in subject leadership. |

**Professional knowledge:**

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| **Essential** | **Desired** |
| A clear understanding of the Teaching Standards (relevant to career stage) and the drive and ambition to consistently meet these at the highest possible standard |  |
| A strong and demonstrable awareness of the national curriculum and of the standards expected for pupil outcomes. |  |
| A strong and demonstrable knowledge of the role assessment plays in effective teaching & learning. |  |
| A strong and demonstrable awareness of how to match a learning activity to the learning need of all pupils (SEND, lower attaining, higher attaining and pupils who are new to English). |  |
| A clear understanding of procedures and current legislation to safeguard and protect children. |  |
| Knowledge & understanding of how to work effectively with support staff. |  |

**Professional ethos and commitment:**

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| **Essential** | **Desired** |
| A commitment to own ongoing future professional development | Interest in leading after school clubs |
| High expectations for self, colleagues, and pupils |  |
| An understanding of the importance of developing effective professional relationships with parents and carers. |  |
| A firm awareness of the need to always conduct self in a wholly professional manner. |  |
| A commitment to supporting & effectively implementing school policies. |  |