

**MEAL SUPERVISOR (casual)**

**JOB DESCRIPTION** Somerset Nursery School

157-159 Battersea Church Road

London SW11 3ND

**Responsible to:** Headteacher

**Grade:** Scale 1c Spine point 2

**Hours:** 2 hours a day - 11.30am to 1.30pm

Term time only 38 Weeks

Closing date: Tuesday 26th November 2024

Interviews W/C 2nd December 2024 (tbc)

**Main purpose of the post**

Under the direction of the class teacher, and in accordance with the practices and procedures of the Authority, working in close partnership with the school team.

**Main Duties**

The Meal Supervisor would be required to supervise and share lunchtime with our pupils:

• To support the Authority's policies regarding healthy eating and ethnic meals etc.

• To exercise responsibility for the positive behaviour of children, ensuring that health and safety practices concerning children are maintained

• To assist with preparation of the Nursery area for lunch to be served

• To serve lunch to a group of children, supporting in developing their self-help skills, social skills and general development.

• To clear and clean Nursery in preparation for the afternoon session

• To assist the Nursery team in providing a positive learning experience through play for the children, working both inside and outside after lunch

• To liaise with the class teacher relating to the service of the meal.

• To assist with care and welfare of young children

• To carry out any other duties appropriate to the grading level as required by the Deputy Head Teacher.

• To be fully aware of and understand the duties and responsibilities arising from the Children’s Act 2004 and working together in relation to child protection and safeguarding children and young people.

• To also be fully aware of the principles of safeguarding as they apply to vulnerable adults.

• To ensure that the line manager and child protection and safeguarding co-ordinator is made aware and kept fully informed of any concerns which the member of staff may have in relation to safeguarding and/or child protection.