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| **Job Title** | SEN Class Teacher (ASD Base) |
| **Grade** | MPS/UPS + SEN Allowance |
| **Reports to** | Headteacher  |
| **Key Purposes of the job** | * To teach small groups of pupils with SEN/Autism Spectrum Disorder as part of a team of teachers, Learning Support Assistants and external professionals in “Cherry Class” the Resource Base at Southmead Primary.
* Plan, implement and review teaching and nurturing strategies for pupils with SEN/ASD.
* Manage and inspire a small team of support staff within the class.
* Communicate daily with parents/carers on their child’s progress.
* Liaise with the SENCO to uphold requirements of EHCPs and report to parents.
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| **Specific Responsibilities** |
| * Tailor lessons, resources and timetables to meet the needs of individual pupils.
* Work with the SENCO, Speech and Language Therapists, Occupational Therapists and mainstream teachers to plan for pupils with a range of needs.
* Liaise with Admin Staff and the DSL to support pupil attendance.
* To undertake performance management and attend staff training and meetings as part of continuous professional development.
* Drive a positive ethos for inclusive teaching.
* Promote the values and achievements of the school to the community through the website and social media.
* To build and strengthen parental engagement and be approachable to families.
* To lead and attend meetings with staff, families and external agencies to ensure the highest standards of safeguarding, achievement and communication.
* Undertake such reasonable activities that the Headteacher and Governors may from time to time require.
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| **Strategic Direction and Development of the school** |
| * To assist the Headteacher in achieving the vision and direction of the school.
* To set and maintain high expectations of pupils’ behaviour and achievement.
* With the Headteacher, SENCO, Governors and senior staff, to set aims and objectives for the school’s ASD Base provision in the School Development Plan.
* To take responsibility for developing and monitoring policy and practice as directed by the Headteacher and Governing Body.
* To support and implement all decisions of the Headteacher and Governing Body.
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| **Teaching and Learning** |
| * To be a credible role model and act as a knowledgeable, approachable and empathetic advisor to staff.
* To be an outstanding primary teacher.
* To work with the Senior Leadership Team and SENCO to sustain high expectations and outstanding practice in teaching and learning in the ASD Base while considering the needs of all pupils.
* To be open to new ideas and responsive to feedback to ensure the best outcomes for pupils in the ASD Base.
* To continuously liaise with mainstream staff to keep abreast of curriculum requirements in order to effectively adapt learning for pupils with additional needs.
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| **Leading the class and managing staff** |
| * To comply with and adhere to all school policies.
* To work with the Senior Leadership Team and SENCO to motivate, support, challenge and develop all staff to secure continual improvement in the school’s approach to SEND in Cherry Class.
* To organise cover and support in Cherry Class as needed.
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| **Deploying staff and resources** |
| * In consultation with, and by the direction of the SENCO or Senior Leadership Team, to deploy staff and resources efficiently and effectively to best meet the needs of the pupils in Cherry Class.
* To ensure that external professionals and specialist staff provide high quality interventions and support.
* To apply all safeguarding policies and measures when deploying staff.
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| **Accountability** |
| * To support the Headteacher in accounting for the school’s effectiveness in ensuring the best provision for pupils in the Base to all relevant stakeholders, including reporting to Governors.
* To take responsibility, with the DSL and Headteacher, for safeguarding the welfare of children within the school and in Cherry Class in particular.
* To comply with individual responsibilities, in accordance with the role, for health and safety in the setting.
* To ensure that all duties and services provided are in accordance with the School’s Equal Opportunities Policy.
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