### Application Form

* **Independent Person**

Please read the information pack for candidates on the appointment of Independent Person for Wandsworth Borough Council, before completing this form.

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| Please note that applications need to be received no later than 5 pm on Friday, 6th September 2024 |
| Interviews will take place in week beginning 16 September 2024 |

Wandsworth Borough Council

Application for the position of Independent Person

Individuals who wish to be considered for appointment as an Independent Person at the Council are requested to provide the following information to support their application. All information provided will be treated in the strictest confidence and will only be used for the purposes of selection. Please feel free to use a separate continuation page if you wish to expand upon your answer to any question outlined below. You are also welcome to submit a CV as an Appendix to this application form.

**1. PERSONAL DETAILS**

**Title:**

(Mr/Mrs/Miss/Ms, or other - please specify):

**Name:**

**Address:**

**Postcode:**

**Contact Details:**

**Telephone Number(s): (Home)**

**(Business) (Mobile)**

**Email Address:**

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| **2. References**  1. Name: 2. Name:  ........................................................ ......................................................  Address: Address:  ........................................................ ......................................................  ........................................................ ......................................................  Telephone No. ............................... Telephone No. .............................  Email address …………………….. Email address…………………….. |

**2. SUMMARY OF QUALIFICATIONS AND EXPERIENCE**

(Please provide details of

(1) any qualifications which you think are relevant to the position of Independent Person

(2) your experience including career, public and voluntary work together with the nature of your current or most recent occupation)

**3. RELEVANT EXPERTISE/SKILLS**

(Looking at the job description and person specification, please outline briefly any knowledge or expertise which you believe would be particularly relevant to your role as an Independent Person)

**4. MEMBERSHIPS AND CONNECTION WITH LOCAL AND CAMPAIGNING ORGANISATIONS**

(Please explain whether any political activity or campaigning, particularly at local level that you may have had involvement in, may affect public perceptions of independence. Applicants are asked to indicate the nature of such activity.)

**5. ADDITIONAL INFORMATION**

(Please provide any additional information you may wish to give in support of your application)

**DECLARATION:**

I am willing to serve as an Independent Person for Wandsworth Borough Council and I undertake to carry out the duties in a professional, competent and impartial manner.

I am willing to undergo periodic training in matters relevant to the appointment.

I am not a Councillor, Co-opted Member or an Employee of Wandsworth Borough Council.

a) I have not been a Councillor or Officer of Wandsworth Borough Council in the last five years.

1. I am not a relative or close friend of a Councillor or Officer of the London Borough of Richmond upon Thames or of Wandsworth Borough Council.

c) I have no criminal convictions which are not spent and I have never been sentenced to a term of imprisonment of three months or more (suspended or not).

d) I have not been adjudged bankrupt in the last five years.

e) I do not have any and will not enter into any contractual relations with the council(s) under which I would gain personally.

f) I know of nothing in my private and professional life that could cause an embarrassment or problem for the Council(s) if it were disclosed.

g) I am willing to provide a register of my interests as directed by the Monitoring Officer.

h) I undertake to notify the Chief Executive of the London Borough of Richmond upon Thames and Wandsworth Borough Council, Civic Centre, 44 York Street, TW1 3BZ at once if any of the above statements ceases to apply to me.

Signed: …………………………………… Dated:……………………..…

Please identify any dates during June 2018 when you would not be available for interview. (Interviews are normally held in the evening, although we are prepared to be flexible).

Please return (by post or email) to arrive no later than 6 September 2024 to:

F.A.O. Kathryn Thomas, Deputy Head of Governance,

London Borough of Richmond upon Thames

York House, Richmond Road

Twickenham. TW1 3AA

E-mail: [kathryn.thomas@richmondandwandsworth.gov.uk](mailto:kathryn.thomas@richmondandwandsworth.gov.uk)