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*‘Every Achievement Counts’*

**Greenmead Primary School**

**Music Therapist - permanent contract (term time only)**

**Unqualified Teacher UQ5 – UQ6 + Minimum SEN point depending on experience**

**Job Description**

1. To take referrals of children for music therapy and to manage a music therapy referral system, caseload and timetable
2. To assess the needs of children referred to music therapy and initiate music therapy programmes where appropriate
3. To prepare and carry out individual and group music therapy sessions that are appropriate to each child’s strengths and needs
4. To ensure the welfare of children during the sessions and at all times maintain high standards of client care and personal professionalism
5. To keep up to date records and clinical notes of sessions
6. To maintain client confidentiality on sensitive therapy material and follow the school’s Data Protection Policy and Safeguarding Policy
7. To share appropriate client information on progress with relevant members of the school multi-disciplinary team and parents through meetings and report writing (annual reviews, EHCP reviews or end of therapy reports)
8. To provide workshops or talks on music therapy to staff when required
9. To provide support and mentoring to music therapy students on placements