

Job Profile comprising Job Description and Person Specification

Job Description

Job Title: Senior Groupworker	Grade: PO3
Section: Wandsworth LINKS	Directorate: Children's Services
Responsible to following manager: Mary Kelly	Responsible for following staff: N/A
Post Number/s: RWC73001	Last review date: 12/05/2025

Working for the Richmond & Wandsworth Better Service Partnership

We're Richmond & Wandsworth Better Service Partnership, the shared public service team for Richmond and Wandsworth Councils. Like any local authority, our role is to deliver the agenda of our elected members on behalf of the people who live and work in our part of the world. We deliver key services to our communities including social care, public health, children's services, housing and regeneration and environmental and community services.

Our joint workforce creates efficiency and resilience by bringing more creativity to the way we work, more objectivity and adaptability too, helping us deliver better services for all our residents.

We're here to help our communities thrive in a changing world, and to be there for the people who need us most we believe we need to keep adapting. That's why, at Richmond & Wandsworth Better Service Partnership, you'll be at the forefront of innovation in local government, and we'll invest in you and offer you opportunities to grow in a way only our unique organisation can.

Job Purpose

This post is part of the LINKS service which co-ordinates, develops and promotes groupwork across the borough, in particular parenting and domestic abuse groups.



Groupwork facilitators work in partnership with services across Wandsworth. As well as coordinating the groupwork offer and delivering groups, this post holder will provide quality assurance, groupwork supervision, evaluation and training.

LINKS also deliver Family Group Conferences and LifeLong Links. This role is specific to groupwork.

To support the development, co-ordination and promotion of evidence based parenting and domestic abuse programmes across the borough.

To deliver high quality parenting and domestic abuse groupwork in the Borough for parents/carers and children

To monitor the quality of groupwork programmes in Wandsworth

To support borough staff in their delivery of high quality groupwork

To deliver groupwork training and workshops for parents and professionals

To evaluate parenting groupwork and evidence outcomes showing its impact on children and their families.

Specific Duties and Responsibilities

- To have experience of and to deliver specific evidence-based parenting programmes as appropriate, in particular our core parenting programme Strengthening Families Strengthening Communities (SFSC), across the borough and to cover groups when needed. Other evidenced based groups delivered by the service include the Community Group Programme for children and Caring Dads. We will provide you with training in our bespoke groups, Skies of Hope, Children's HALT and groups for Fathers / male carers
- To support staff to deliver groups for the first time by co-facilitating with them and enabling them to gain accreditation
- To provide groupwork supervision to facilitators
- To identify and act on any safeguarding issues arising from groups.
- To prepare parents and children and support them to be ready for groups
- To ensure the delivery of evidence-based parenting programmes each term by a multi-agency workforce of facilitators. To contribute to each terms programme development.



- To contribute to best practice in groupwork and ensure quality assurance.
- To support the development of parenting and domestic abuse groupwork programmes in line with identified need.
- To support the evaluation of groupwork ensuring this is embedded in groupwork practice, evidencing outcomes for families and to provide regular reports
- To work with colleagues, partner agencies and stakeholders across the Council, health services, the Voluntary, Faith and Community sector and with schools in the planning and delivery of groupwork to ensure a coordinated multi agency offer.
- To explore all possible income generating / funding streams opportunities
- To have a working understanding of issues that impact on parenting including domestic abuse and to promote good understanding amongst staff about the value of parenting and domestic abuse groups.
- To work with all partner agencies to ensure that parents and carers are engaged and involved in the design and development of front-line support programmes across the spectrum of support, ensuring that their views inform developments within Wandsworth

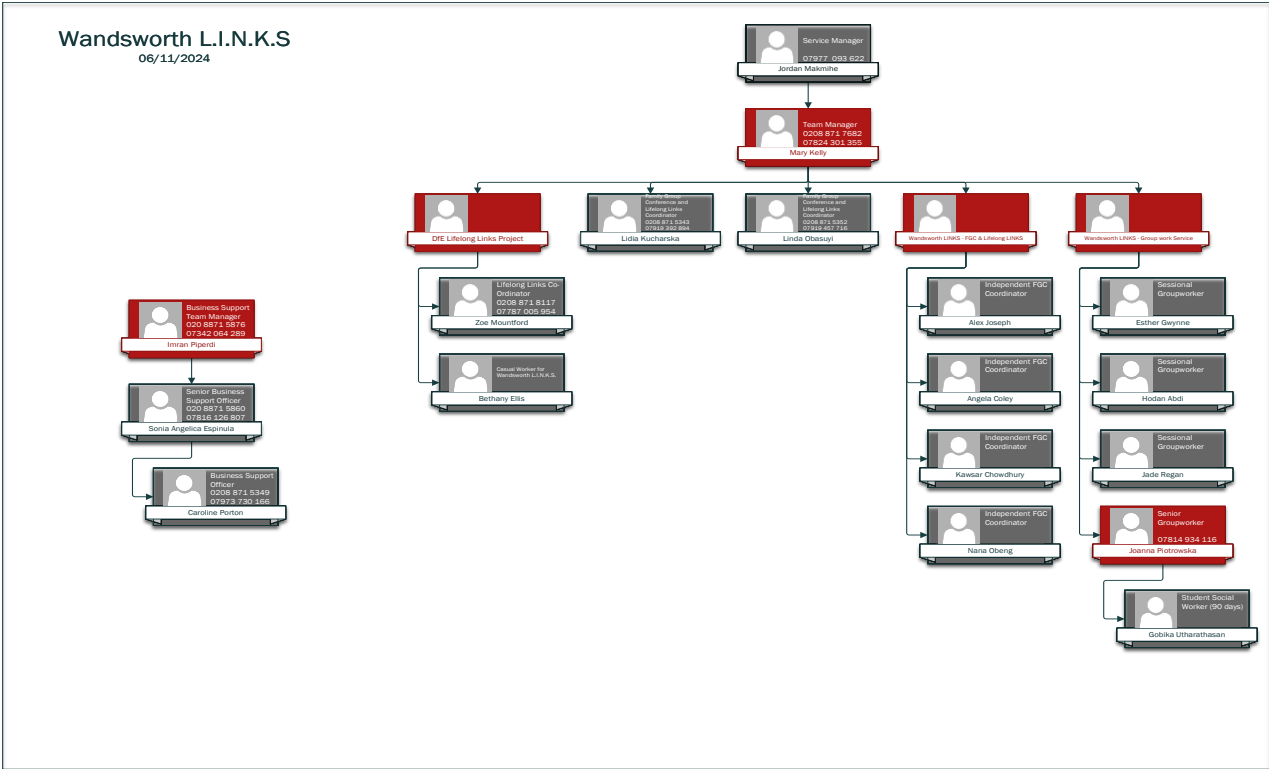
Generic Duties and Responsibilities

- To be fully aware of and understand the duties and responsibilities arising from the Children Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to your role within the Council.
- To be fully aware of the principles of safeguarding in relation to your work role and to ensure that your line manager is made aware and kept fully informed of any concerns which you may have in relation to safeguarding and/or child protection.
- Responsible for adherence to the Council's Equal Opportunities policies in respect of both the staff and delivery of services to the public.



- To contribute to the continuous improvement of the services of Richmond & Wandsworth Better Service Partnerships.
- To comply with relevant Codes of Practice, including the Code of Conduct and policies concerning data protection, handling complaints and health and safety.
- To adhere to security controls and requirements as mandated by Richmond and Wandsworth procedures and local risk assessments to maintain confidentiality, integrity, availability and legal compliance of information and systems
- To promote equality, diversity, and inclusion, maintaining an awareness of the equality and diversity protocol/policy and working to create and maintain a safe, supportive and welcoming environment where all people are treated with dignity and their identity and culture are valued and respected.
- To understand both Councils' duties and responsibilities for safeguarding children, young people and adults as they apply to the roles within the Councils.
- The profile is not intended to be an exhaustive list of the duties the post holder will carry out. Other reasonable duties commensurate with the level of the post, including supporting emergency and priority situations, will form part of the role.

Team structure



Person Specification

Job Title: Senior Groupworker	Grade: PO3
Section: Wandsworth LINKS	Directorate: Children's Services
Responsible to: Mary Kelly, Team Manager	Responsible for: N/A
Post Number/s: RWC73001	Last Review Date: 12/05/2025

Our Values

THINK BIGGER

EMBRACE DIFFERENCE

CONNECT BETTER

LEAD BY EXAMPLE

PUT PEOPLE FIRST

Our Values are embedded across Richmond & Wandsworth Better Service Partnership and throughout all roles and responsibilities at all levels of the organisation. Please [familiarise yourself with our values](#) as they are an integral part of our recruitment and selection process.

Person Specification Requirements			Assessed by A/I/T/C (see below for explanation)
Knowledge	Essential	Desirable	Assessed
Good knowledge of parenting and domestic abuse programmes and the benefits of working with families.	X		A/I/T
Good understanding of the socio-economic and practical factors affecting outcomes for parents and their children.	X		A/I/T
Good understanding and working knowledge of Early Intervention and of Safeguarding.	X		A/I/T

Experience	Essential	Desirable	Assessed
Experience of delivering evidence-based group work with parents and children.	X		A/I/T
Significant and substantial experience of the co-ordination, development and delivery of group work including planning, evaluation, quality assurance and the ability to evidence the impact of groupwork.	X		A/I/T
Experience of direct work with parents, carers, and children.	X		A/I/T
Experience of multi-agency and partnership working.	X		A/I/T
Skills	Essential	Desirable	Assessed
Strong organisational and time management skills and ability to meet deadlines and targets.	X		A/I/T
Good report writing skills including evaluation, analysis, and interpretation.	X		A/I/T
Initiative and confidence to secure better outcomes for children, young people and families through groupwork.	X		A/I/T
Groupwork skills, including evidence of planning, recruiting, facilitation and evaluation.	X		A/I/T
Supervision skills	X		A/I/T
Ability and commitment to actively promote equality, ensuring that the diverse needs of group attendees, from fathers to young people are considered in practice and that all forms of discrimination are challenged appropriately.	X		A/I/T
Good presentation skills	X		A/I/T
Qualifications	Essential	Desirable	Assessed
Relevant qualifications e.g., youth work, early years and or social work.		X	A/I/T
Accreditation in evidence based groupwork programme/s such as Strengthening Families Strengthening Communities (SFSC). Other core groups delivered include the Community Group Programme and Caring Dads.	X		A/I/T



A – Application form / CV

I – Interview

T – Test

C - Certificate