

## ADDITIONAL INFORMATION SHEET

### Additional Information for Programme Co-ordinator post

You will have received a Programme Co-ordinator job description and person specification. *This is a generic role in use throughout the organisation and therefore Barnardo's uses generic job descriptions and person specifications when advertising for such roles.*

When completing your application form, please refer to the skills, knowledge and experience required as detailed in the Person Specification and also any further information included in this **Additional Information Sheet**. This should be done with an understanding of the context of the service described.

### Barnardo's – The PATHS® Programme for Schools (UK Version)

#### Initial Location of Post

The PATHS® service and warehouse is based in N. Ireland; however co-ordinators are located in various locations across the UK. **This role will involve working in a number of schools across Wandsworth.**

*Please note - Travel across the UK to team meetings or visits to other coaches will be a requirement of the role, however these are very infrequent.*

#### History of Service

PATHS® is a universal evidence-based programme which enhances the social and emotional outcomes of primary school children. See [www.pathseducation.co.uk](http://www.pathseducation.co.uk) for more information on the Programme.

#### Objectives of Service

The role of Barnardo's is to support schools, headteachers and teachers with specific training and ongoing coaching and support to ensure that the Programme is implemented with fidelity and on a whole-school basis. The Programme Co-ordinator will support primary school teachers and other relevant school staff involved in the delivery of the Programme, and the children and young people aged 4 – 11 years participating in the Programme.

## **Initial Specific Responsibilities**

The role of the Programme Co-ordinator is to support schools in the high-quality implementation of the *PATHS® Programme for Schools (UK Version)*.

Barnardo's offer schools a tailored model of coaching support providing teachers with:

- One-to-one planning and mentoring support
- In-class support (The coach will regularly visit classrooms in order to model lessons, team-teach lessons, and observe children's progress in PATHS® through peer-support sessions.)
- Key Stage/Cluster support
- Thematic workshops / In-School Co-ordinator seminars
- Curriculum alignment and development
- Teaching strategies / Extension activities
- Whole-school support (Additional Staff Training, Parent Information Sessions and B's Buddies Training).
- The coach will also be available through mobile, email, and the team are active on social media, where schools can find out what other schools in their area are doing through sharing good practice.
- The Programme Co-ordinator will also work closely with the Head-Teacher/ In-School Co-ordinator in schools to assist with the management of the implementation in the whole-school and to provide future support as needed.

In addition to the above, the Programme Co-ordinator will collect pre and post survey data to assess the effectiveness of the Programme and will provide schools with a report at the end of each year showing % improvements in social and emotional competence, % reduction in anti-social behaviour, aggression and disruptive behaviour, and % improvement in concentration and attainment.

As a result of the Covid-19 pandemic, we adapted the delivery of our service to include remote support for schools. Until full face to face support can resume, Programme Co-ordinators are required to engage with schools via the online platforms Zoom and Teams.

## **Supplementary Information**

**In addition to the criteria listed in the Person Profile on the generic Programme Co-ordinator job description, certain 'service-specific' criteria are also required. Applicants must therefore demonstrate in their application form that they currently use the skills and attributes outlined below or have used them previously in employment, education, training, volunteering etc.**

## **Education/Knowledge**

- Recognised professional teaching qualification and registered with the relevant professional body.
- Registration is required only for those applicants currently working in a teaching position.
- Knowledge of the concepts underpinning social and emotional learning/wellbeing and development and the overall aims and outcomes.

## **Experience**

- Post qualification practice experience in the area of provision of the Programme (See service specific details for areas of relevance)
- Experience of working in a UK school environment as a qualified teacher. (Essential at application)
- Experience of engaging primary school pupils through effective learning methodologies and approaches (Essential at application)
- Experience of delivering the current UK Primary Curriculum and its components. (Essential at application)
- Experience of working, forming and maintaining positive relationships with other professionals and stakeholders.
- Experience in using online platforms such as Zoom and/or Teams in order to deliver an effective service.
- Experience of developing curriculum materials and activities and/or specific programmes or focused schemes of work to achieve a specific outcome.
- Experience of providing a co-ordination role and developing collaborative relationships to facilitate the accomplishment of work goals.

**Salary £28,631.52 - £37,414.60 (plus London Weighting £1885.27)**

**Closing date for application is Midnight on 11<sup>th</sup> July 2021**

**Interviews will be taking place on 19<sup>th</sup> July 2021**