

PENWORTHAM PRIMARY SCHOOL

JOB DESCRIPTION: MFL TEACHER– PPA

EFFECTIVE: ACADEMIC YEAR 2023 -2024

This post holder is required to carry out the duties of a Qualified Teacher as set out in the current School Teachers' Pay and conditions document and subject to any amendments due to government legislation. This includes any duties as may be reasonably directed by the Head teacher.

This job description may be amended at any time following discussion between Head and member of staff, and will be reviewed annually.

Teaching Responsibility and Key Tasks:

- To plan and teach stimulating and interesting learning based on the MFL National Curriculum.
- To be responsible for the on-going review of the primary school's MFL curriculum and related schemes of work.
- To support the development and on-going review of the primary school's MFL assessment procedures in liaison with class teachers.
- To work effectively to ensure that there is progression across the year groups.
- To take every opportunity of developing children's basic social and educational skills and to assist in the development of their listening and speaking skills.
- To plan for a range of abilities so that all children reach their potential.
- To lead and implement MFL strategies throughout the school and to co-ordinate all MFL events including extra-curricular, clubs and assemblies.

Classroom Management and Organisation:

- To teach and actively promote the schools core values and positive reinforcement approach to behaviour management
- To follow the schools nurturing principles to maintain a well-ordered, calm environment that is stimulating and purposeful.
- To ensure that all equipment is organised and accessible to children so that it encourages independent learning.
- To organise an inclusive learning environment.
- To maintain assessment records as specified in the School's assessment schedule.
- To direct Teaching Assistants whilst french learning is taking place and to monitor tasks they are expected to undertake.

Safeguarding and Inclusion

- To be individually responsible for promoting and safeguarding the welfare of children s/he is responsible for, or with whom s/he comes into contact.
- To take account of each child's home language and culture ensuring this is reflected in displays, materials and throughout the curriculum.
- To provide a safe, welcoming and positive atmosphere for parents that will establish strong links with the School.
- To comply with policies and procedures relating to Child Protection, Health & Safety, security, confidentiality and data protection and to ensure that the individual's line manager is made aware and kept fully informed of any concerns which the individual may have in relation to safeguarding and/or child protection.
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the individual's role within the organisation.

Continuing Professional Development

PENWORTHAM PRIMARY SCHOOL

- To attend and contribute to CPD sessions.
- To be pro-active in identifying areas for career and self-development.

PENWORTHAM PRIMARY SCHOOL

PERSON SPECIFICATION: MFL TEACHER– PPA

EFFECTIVE: ACADEMIC YEAR 2023/24

Qualifications and Training:

- Qualified Teacher Status.

Experience:

- Current experience as an excellent French Teacher in a Primary School setting
- Proven and successful track record of raising attainment in French

Professional Knowledge and Understanding:

- High level of personal skill and a passion for MFL with the emphasis on French speaking and learning.
- Understanding of best practice in teaching and learning.
- A thorough knowledge and understanding of the MFL National Strategies for all key stages in all matters relating to MFL.
- Experience of assessing pupil progress in MFL in line with the National Curriculum.
- Experience of contributing to policy and decision making.
- Understanding of effective strategies for maintaining high standards of behaviour within the learning environment and in accordance with the schools policy.
- A clear understanding of a range of assessment practices including Assessment for learning (AfL).

Professional Skills and Abilities:

- Must be able to plan lessons effectively for all the pupils in the learning environment, setting clear learning intentions and adapted tasks to enable all children to make good progress.
- Commitment to excellence and to significantly raise pupil's MFL skills and plan for personal achievement of all pupils.
- Evidence of excellent MFL teaching to provide a model of good practice for others and the ability to work as a team ensuring that all members, including Teaching Assistants, contribute effectively.
- Ability to work on your own initiative and be proactive.
- The ability to lead/contribute to effective in-service training.
- To support the delivery of the school's strategic priorities.
- A commitment to raising standards through monitoring and evaluating the curriculum reporting effectively to the leadership team.
- The ability to relate to and communicate effectively with parents and carers.
- Confidence in specialist area/s to be able to hold extra-curricular clubs/activities.

Personal Qualities:

- Excellent communication, organisational and interpersonal skills with both adults and children.
- Flexibility, drive, energy and enthusiasm.
- Approachable and sensitive and the willingness to find solutions.
- Excellent record of personal attendance and punctuality.

PENWORTHAM PRIMARY SCHOOL

Equal Opportunities:

- Understanding of equality of opportunity issues and how they can be addressed in schools.
- Commitment to safeguarding and protecting the welfare of children.
- Understanding of how pupils with SEND may be supported and included within a primary classroom.

I accept the above Job Description and Person Specification form part of my employment conditions.

Signed Print Name..... Date.....