

Job Profile comprising Job Description and Person Specification

Job Description

Job Title: SLP ICS Policy Lead	Grade: P05 £42,015 - £49,428
Status Permanent	Directorate: Chief Executive’s Group
Reporting to: SLP Health and Care Strategic Lead	Responsible for following staff: N/a
Post Number/s:	Last review date: N/a
Location: Flexible mix of office and home-based working The SLP is based in Twickenham, London in the offices of London Borough of Richmond upon Thames with the successful applicant expected to work flexibly between SLP office locations and home with the details to be agreed with the successful applicant.	

The South London Partnership

The South London Partnership (SLP) is a voluntary cross-party five borough sub-regional partnership of Croydon, Kingston upon Thames, Merton, Richmond upon Thames and Sutton and including Wandsworth for health and care purposes. It has a small dynamic core team working closely with politicians, chief executives, senior managers and subject specialists in each of the five boroughs, as well as London and local stakeholders and partners. Together they have forged an ambitious programme of work that is securing greater sub-regional collaboration and traction on areas including health and social care, economy, skills and transport.

The SLP boroughs collaborate sub-regionally on things where they can secure more together than individually. The SLP team focuses on areas where collaboration leads to increased influence, increased powers and funding and better delivery of the services our residents need.

SLP is hosted by Richmond Council and the role will be employed under the Shared Staffing

Job Purpose:

To support and coordinate effective local authority system level working as part of the SWL Integrated Care System (ICS) by providing strategic advice and briefing to Council Leaders and Senior Officers. Working in an agile environment, the role will involve working closely with Council Leaders, Chief Executives and senior colleagues from across the 6 boroughs and NHS partners to support local authorities’ full and effective engagement in the South West

London Integrated Care System by understanding key issues and developing effective and pragmatic policy briefings and options and driving actions forward.

Specific Duties and Responsibilities:

- Support Local Authority Leader and Chief Executive in their roles as local authority members of the Integrated Care Board, so they are well briefed on papers and health issues across SWL to effectively contribute to ICB meetings and business, by providing briefing, papers and advice, taking forward actions and coordinating input and feedback across all SWL LA Leaders, Chief Execs and senior officers.
- Supporting the Integrated Care Partnership local authority co-chair in their joint chairing of the ICP, working closely with LA and ICS NHS partners
- Support LA executive leads on ICP in their roles, in particular ensuring engagement with their colleagues across all six SWL local authorities (CE, Directors of Adult Social Services, Children’s Services, Public Health, Economy & Growth) and coordinating cross local authority papers, positions, actions and priorities where relevant
- Producing and coordinating briefing for all Leaders and CEs on key ICS and health issues across SWL and ensuring their coordinated views and priorities are fed into the ICB and ICP
- Analysing issues, developing options and recommendations related to health and the ICS and presenting these to elected members and senior officers
- Keeping abreast of the work and strategic priorities of the ICS and boroughs, making linkages to provide proactive advice and briefings
- Support LA Health and Care Chief Executive Lead in their role as SLP Chief Executive Lead for Health and Care
- Coordinate and facilitate discussions between LA partners on health and care issues
- Maximise and coordinate local authorities’ engagement and contributions to key ICS strategies and plans so they influence
- Support ongoing development of ICS (ICB and ICP) from a LA perspective
- Ensure and support effective LA engagement in key ICS boards, groups and programme, working with ICS strategy directorate to understand developments around governance and programme structures in order to ensure appropriate input from boroughs
- Work with London Councils and other London partners to support SWL’s engagement in London level activity on health and care to ensure the work of the London Health Board and London Councils is disseminated and impacts across SWL
- Help evidence, communicate and champion the benefits to local authority residents of the SWL ICS

Generic Duties and Responsibilities

- To contribute to the continuous improvement of the services of the Boroughs of Wandsworth and Richmond.

- To comply with relevant Codes of Practice, including the Code of Conduct and policies concerning data protection and health and safety.
- To adhere to security controls and requirements as mandated by the SSA's policies, procedures and local risk assessments to maintain confidentiality, integrity, availability and legal compliance of information and systems
- To promote equality, diversity, and inclusion, maintaining an awareness of the equality and diversity protocol/policy and working to create and maintain a safe, supportive and welcoming environment where all people are treated with dignity and their identity and culture are valued and respected.
- To understand both Councils' duties and responsibilities for safeguarding children, young people and adults as they apply to the role within the council.
- The Shared Staffing Arrangement will keep its structures under continual review and as a result the post holder should expect to carry out any other reasonable duties within the overall function, commensurate with the level of the post.

Skills and Experience Required

Person Specification Requirements	Essential/ Desired	Assessed by A & I/T/C
Education and Qualifications		
Educated to degree level or equivalent in a relevant discipline	E	A/I/T
Knowledge and Experience		
In depth knowledge of health and care issues in particular the strategic context for Integrated Care Systems and the challenges facing local authorities and the NHS	E	A/I/T
Experience of working in a complex public sector policy environment with multiple partners	E	A/I/T
Demonstrable expertise in providing strategic advice to elected members and senior officers	E	A/I/T
Experience of working successfully across multiple organisations and partners and engaging multiple stakeholders	E	A/I
Skills		
Strong network and relationship building skills and working effectively with a wide range of partners and stakeholders from different organisations, including elected members and senior officers	E	A/I/T
Strong ability to gather, analyse and interpret a range of complex information from different sources and use this to develop and inform options and decision making.	E	A/I/T
Strategic thinking and analysis with ability to make links between different areas of work and take account of wider implications and bring people together to develop collective views and consensus.	E	A/I/T
Excellent written and verbal communication skills with ability to influence at all levels: varying style to meet the needs of the audience	E	A/I/T
Ability to proactively plan work in a structured but flexible way to deliver high quality work, managing priorities and risks	E	A/I/T
Excellent problem solving skills, analysing and interpreting situations and information from a variety of view points and finding creative, workable and timely solutions	E	A/I/T
Demonstrable political awareness and judgement which you apply to ensure local authorities have a leading role in the ICS.	E	A/I/T
Excellent IT skills including office software such as Microsoft Word, Outlook, PowerPoint, Excel and Teams	E	A/I
Other Considerations		

Willingness to travel across SLP sites and work flexibly as required	
--	--

A - Application, I - Interview, T - Test; C - Certificate

Our Values and Behaviours

As the SLP is hosted by Richmond Council, our values and behaviours will be based on those for the council as part of the Richmond and Wandsworth Shared Staffing Arrangement (SSA), which expects staff to meet high standards. The SSA values and behaviours are:

- being open
- being supportive
- being positive and helpful.

Additional values and behaviours reflecting the specific functions of a sub-regional partnership team, which will continue to develop further as our agenda evolves, are:

- understanding and respecting the perspectives, policies and practices of the different SLP member boroughs – the SLP team sees itself as part of the five boroughs it works with, helping them to work together effectively, not as a separate entity;
- continuously ensuring that sub-regional working adds value to what could be or is done locally – and that it has an impact on outcomes for residents, service users or businesses;
- taking responsibility and being accountable for achieving the best possible outcomes – a ‘can do’ attitude to work;
- continuously seeking better value for money and improved outcomes at lower cost; and
- taking a team approach that values collaboration, partnership working and mutual support.