



CLASS TEACHER JOB DESCRIPTION

DfE Requirements

All teaching staff are required to work according to the general duties set out in the School Teachers' Pay and Conditions Document. This means that teachers must carry out general professional duties as required under the direction of the Headteacher, particular duties assigned to him/her, and professional duties which are deemed to include the following.

1. Teaching – to be responsible for:
 - Planning and preparing lessons using guidance for the EYFS/KS1/ KS2 as appropriate
 - Teaching, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work
 - Assessing, recording and reporting on the development, progress and attainment of pupils
 - Having regard to the curriculum and policies for the school, and with a view to promoting the development of the abilities and aptitudes of the pupils in any class or group assigned to him/her

2. Performance Management:
 - Participating in arrangements made in accordance with regulations for the appraisal of his/her own performance so that career stage expectations are met on an ongoing basis
 - Professional Development:
 - Reflect upon and review his/her methods of teaching and programmes of work
 - Attend and participate in staff meetings and INSET days
 - Participate in arrangements for his/her further training and professional development as a teacher including undertaking training and professional development which aim to meet needs identified in appraisal objectives or in appraisal statements.
 - In the case of a teacher serving an induction period pursuant to the Induction Regulations, participating in arrangements for his supervision and training.

3. Safeguarding
 - To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the Wandsworth Safeguarding Children's Board and the school's safeguarding policies

This Job Description is subject to review.

Agreed by: _____(Teacher) Date: _____

And by: _____(Headteacher) Date: _____