

JOB DESCRIPTION

CLASSTEACHER

All teaching staff are required to work according to the general duties set out in the School Teachers’ Pay and Conditions Document

KEY DUTIES

* To teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting allow every child to achieve their maximum potential
* To demonstrate unwavering commitment to the protection and safeguarding of pupils
* To maintain the positive ethos and core values of the school, both inside and outside the classroom
* To enhance a motivated and dynamic teaching and non-teaching staff

MAIN ACTIVITIES

1. Implement agreed school policies and guidelines
2. Plan appropriately to meet the needs of all pupils, through differentiation of tasks/having the highest expectation of every child, believing that every learner has unlimited potential for development
3. Plan and deliver the curriculum within the framework of school policies using a variety of short- and long-term planning structures
4. Set clear targets, based on prior attainment, to enhance pupils’ learning
5. Plan and resource a classroom that encourages the development of all aspects of children’s learning
6. Help develop children’s resilience and independent use of resources
7. Provide a stimulating classroom environment
8. Monitor children’s progress, keep records and evaluate children’s achievements
9. Establish and maintain effective relationships with colleagues working as part of successful and motivated team in all aspects of school development
10. Maintain exceptional standards of behaviour amongst pupils, in accordance with the school’s behaviour policy
11. Work in partnership with parents/carers in providing a quality education experience for all children and report to parents/carers on the development, progress and attainment of pupils
12. Contribute innovatively to meetings which relate to the school’s management, curriculum, administration and/or organisation
13. Communicate and co-operate with specialist from outside agencies
14. Lead, organise and inspire support staff within the classroom
15. Undertake other duties as directed by the Headteacher