Wandsworth Council
Children's Services Department
Town Hall, Wandsworth High Street
London SW18 2PU

Please ask for/reply to: Brittony Rellis
Telephone: 020 8871 8230

Email:
csschools@richmondandwandsworth.gov.uk
Web: www.wandsworth.gov.uk

Date: 9th September 2021

Dear Applicant,

Thank you for your interest in applying for the position of Headteacher at Allfarthing Primary School. You can find further information about the school and the post, including a job description and person specification, and apply online at https://jobs.richmondandwandsworth.gov.uk/.

The first step in the selection process is your application. To get the most out of your application, please ensure you read through the person specification carefully and provide specific examples to demonstrate how you meet all the criteria. Other criteria will be assessed elsewhere in the selection process.

We encourage you to visit the School to help you prepare for your application. You are assured of a warm welcome. Visits can be arranged by emailing Debbie Tyson-Gooden, School Business Manager at sbm@allfarthing.wandsworth.sch.uk. School visits will be conducted in accordance with Covid-19 safety requirements.

The deadline for us to receive your completed application is midnight on Sunday 3rd October 2021.

Shortlisting will take place on Wednesday 6th October 2021.

Successful applicants will be invited to an interview and assessment day on Wednesday 13th October 2021.

If you are unable to apply online, or have any special requirements to enable you to fully participate in the application and/or selection process, please contact me on 020 8871 8230 or by e-mail to csschools@richmondandwandsworth.gov.uk to receive an application pack or with enquiries regarding the application process. Please ensure you provide a contact telephone number where you can be contacted or where we can leave a message.

We look forward to receiving your application.

Yours faithfully,

Brittony Rellis
Acting Senior Human Resources Officer

Director of Children's Services: Ana Popovici