



## Music and Sound Technician – Job Description

### **Main Tasks and Responsibilities**

- Managing and maintaining the music facilities – computer suites, midi keyboards, instrument stock, amplifiers, microphones, leads, etc.
- Assisting in KS3 (Year 7-9), KS4 (GCSE) and KS5 (A Level) lessons through technical support as well as working with pupils on lesson tasks
- Recording and collating GCSE / A Level coursework ready for submission
- Set up, live mixing and recording of all concerts – usually one per week
- Running a KS3 Music Technology club
- Aiding students in the use of amplification and recording equipment
- Taking part in, supporting and leading extra-curricular activities, where applicable
- Attending a number of residential and day trips throughout the year
- Supporting the teaching and support staff with the day-to-day running of the music department
- There is scope for the music and sound technician to develop other projects and initiatives. Previous technicians have started new ensembles, set up sound recording clubs, developed the music archives, been responsible for the department's social media, and pioneered a music festival.

### **Child Protection**

- You must be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Education Act 2002 and working together in relation to child protection and safeguarding children and young people as this applies to the post holder's role within the school
- You must also be fully aware of the principles of safeguarding as they apply to children and young people in relation to the post holder's role.
- You must ensure that the post holder's line manager is made aware and kept fully informed of any concerns which the post holder may have in relation to safeguarding and/or child protection.

### **PERSON SPECIFICATION**

#### **Qualifications**

- Good numeracy and literacy skills
- Degree or equivalent in a relevant subject
- Appropriate and relevant qualifications at Key Stage 4 and 5
- Working knowledge of music recording and production software/equipment

#### **Experience**

- Working with young people, preferably in schools
- Mixing both live and recorded sound

#### **Skills and Abilities**

- Strong organisation and communication skills
- Willingness to participate in the many department activities and events
- Ability to work well within a team
- Good problem-solving skills, both technically and practically