

LINDEN LODGE SCHOOL

Job Description



Linden Lodge
School

A Specialist Sensory & Physical College

STATUS

Job Title: Intervenor

Accountable to: Head of Alba Centre

Grade: Unqualified – Scale 1C Point 2

Qualified - Scale 3 point 5 – 6

CONTEXT

Provide customised, responsive and high quality support to children with multi-sensory impairments and associated disabilities, so that they have the opportunity to access information, the environment around them, to develop and learn and are able to access social and fun activities.

To work with the child to develop a total communication approach, including BSL, to maximise independence and learning opportunities.

Class Based Support

- Act as the eyes and ears of the child when working with them, relaying information in preferred method regarding the surrounding environment and activity.
- Support the development of an appropriate total communication system in particular developing BSL skills with individual students and across the centre
- Provide support to enable the child to access information, develop skills including play socialisation as well as learning and therapeutic activities.
- Ensure that the child's preferred communication is used at all times, at a level and pace to suit their needs.
- Assist in the promotion of the child's body awareness, developing gross and fine motor skills
- Provide opportunities for the child to make choices and decisions.
- Support the child to interact with their peers and significant others e.g. staff through facilitation of communication at the appropriate level and through the appropriate means.
- Support the child, whilst ensuring their right to privacy, dignity, choice and respect.
- Liaise with the child's family on a regular and ongoing basis and respect the family's feedback and views regarding the school.
- Liaise with external agencies involved in other aspects of the child's care as required and implement therapeutic activities, after undertaking any relevant training, when required and in order to ensure continuity of support for the child.

- Implement the sensory impaired child's support plan, in a manner that is consistent with their culture, gender and age. This will include structured skills teaching and arranging and accompanying the child on leisure and educational activities.
- Work alone on own initiative and be able to respond to emergency situations.
- Be able to work flexibly to meet the needs of the young deafblind people.
- Undertake any necessary training to safely support the young people in the centre
- Support pupils personal, social, emotional, physical well-being
- Supervise and support pupils ensuring their safety and access to learning at all times
- Encourage pupils to act independently, as appropriate on an individual basis

Personal Care Needs

- Attend to the pupils' personal care needs, and implement related toileting programmes. This is likely to include acceptance of changing (or supporting changing needs) of sanitary wear / pads and to keep accurate daily records relating to this area
- Attend to pupils nutritional needs around food and fluid intake throughout the day & following related programmes. This is likely to include acceptance of physically feeding / providing hydration (or supporting the pupil to be independently successful in this area.) It may also be likely to include providing nutrition and fluids via gastronomy (tube directly into the stomach)-To keep accurate daily records relating to this area
- Attend to the pupils' Personal Care Programmes - This is likely to include acceptance of giving prescribed / emergency medication and in some instances medical procedures (appropriate training will be provided) and manual Handling i.e. the moving and handling of pupils using slings and hoisting facilities

Record Keeping

- Maintain accurate, up to date and comprehensive records regarding the child's development and well-being, so that colleagues are fully informed, and the planning process is relevant and responsive to changing needs.
- Be prepared to be involved in and contribute to: supervisions, Annual review / EHCP meetings, staff meetings, school review meetings and own development and training needs.
- Keep daily records of pupils' Behaviour Plans – ensuring that the records are accurate and kept up to date
- Undertake pupil record keeping as requested - writing / videoing / photographing
- Gather and report information from and to parents or carers, as and when directed

GENERAL

- Work to school's policies and procedures, particularly in regard to equal opportunities, health and safety and confidentiality
- Demonstrate professional accountability at all times
- Practice within the professional codes of conduct
- Work in line with the Health & Safety at Work Act and implement current risk management strategies to manage risk at all times. To bring to the attention of the manager any changes of the child's needs.
- Undertake any other duties commensurate with the post and grade that may be required by your Line Manager, Head of School or Headteacher.

<i>Safeguarding</i>	<p>Be fully aware of and understand the duties and responsibilities arising from the Children's Act and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation</p> <p>Be fully aware of the principles of safeguarding as they apply to vulnerable adults to the workers role</p> <p>Ensure that the worker's line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection</p>
<i>Leadership</i>	To work under overall supervision of the Headteacher
<i>CPD</i>	Commitment to own continued professional development and to undertake mandatory training as required
<i>Service and Self Review</i>	Participate in the School's Self Review of performance Review methods of effective teaching and learning
<i>Behaviour / Risk Management</i>	Work with other colleagues to ensure safety of both workers and users at all times
<i>Supporting other colleagues</i>	Work with and support other colleagues to ensure the smooth and effective running of the School

GENERAL DETAILS

In order to proceed to the higher pay scale, a postholder must have successfully completed the mandatory intervenor training provided by Linden Lodge school or another recognised organisation/body.

REVIEW

This job description does NOT define all the duties and responsibilities commensurate with the post. As such, it will be reviewed at the end of the academic year or earlier if necessary and may be amended at any time after consultation with you.