



Job Description

Job Title: School Crossing Patroller	Grade: SC1
Section: Road Safety	Directorate: Environment and Community Services
Responsible to following manager: Senior Road Safety Officer	Responsible for following staff: N/A
Post Number/s:	Last review date: N/A

Working for the Richmond/Wandsworth Shared Staffing Arrangement

This role is employed under the Shared Staffing Arrangement between Richmond and Wandsworth Councils. The overall purpose of the Shared Staffing Arrangement is to provide the highest quality of service at the lowest attainable cost.

Staff are expected to deliver high quality and responsive services wherever they are based, as well as having the ability to adapt to sometimes differing processes and expectations.

The Shared Staffing Arrangement aims to be at the forefront of innovation in local government and the organisation will invest in the development of its staff and ensure the opportunities for progression that only a large organisation can provide.

Job Purpose

Escorting children across roads at authorised crossing places, which are in the vicinity of schools.

Specific Duties and Responsibilities

Ensures children's safety while using crossing.

To wear issued protective clothing and carry official sign whilst on patrol

Good time keeping is essential for the safety of children wishing to cross the road at designated patrol sites.

Patrollers must arrive in good time in order to commence patrol duties and must remain at the patrol until the end of the patrol duty.

Patrollers must be polite and helpful to school children and road users at all times.

In the event of an accident occurring at the patrol site during patrol duty the patroller must take appropriate action to safe guard children in the vicinity and record details of person(s) and/or vehicle(s) as necessary.

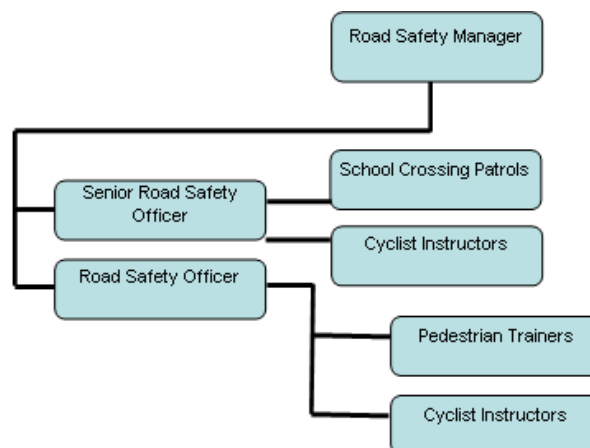
Generic Duties and Responsibilities

- To contribute to the continuous improvement of the services of the Boroughs of Wandsworth and Richmond.
- To comply with relevant Codes of Practice, including the Code of Conduct and policies concerning data protection and health and safety.
- To adhere to security controls and requirements as mandated by the SSA’s policies, procedures and local risk assessments to maintain confidentiality, integrity, availability and legal compliance of information and systems
- To promote equality, diversity, and inclusion, maintaining an awareness of the equality and diversity protocol/policy and working to create and maintain a safe, supportive and welcoming environment where all people are treated with dignity and their identity and culture are valued and respected.
- To understand both Councils’ duties and responsibilities for safeguarding children, young people and adults as they apply to the role within the council.
- The Shared Staffing Arrangement will keep its structures under continual review and as a result the post holder should expect to carry out any other reasonable duties within the overall function, commensurate with the level of the post.

Additional Information

Patrollers must not smoke or be under the influence of drugs or alcohol whilst on duty or use bad language.

Current team structure





Person Specification

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Our Values and Behaviours

The values and behaviours we seek from our staff draw on the high standards of the two boroughs, and we prize these qualities in particular:

- **Being open.** This means we share our views openly, honestly and in a thoughtful way. We encourage new ideas and ways of doing things. We appreciate and listen to feedback from each other.
- **Being supportive.** This means we drive the success of the organisation by making sure that our colleagues are successful. We encourage others and take account of the challenges they face. We help each other to do our jobs.
- **Being positive.** Being positive and helpful means we keep our goals in mind and look for ways to achieve them. We listen constructively and help others see opportunities and the way forward. We have a 'can do' attitude and are continuously looking for ways to help each other improve.

Person Specification Requirements	Assessed by A & I/ T/ C (see below for explanation)
Knowledge	
You must be able to demonstrate the following:	
A1. An understanding of Road Safety issues.	A/I
A2. An appreciation of children's welfare.	A/I
A3. Have a record of reliability and good timekeeping	A/I
Experience	
N/A	
Skills	
You must be able to demonstrate the following:	
A4. Ability to show patience and tact.	A/I
A5. Ability to work as a team as nad when necessary	A/I

A6. Ability to work split shifts.	A/I
A7. Ability to work in adverse weather conditions.	A/I
Qualifications	
N/A	
Special Requirements	
You must be able to demonstrate the following:	A/I
A8. To be physically fit and healthy, including good eyesight and hearing.	A/I
A9. To have an understanding of Equal Opportunities and how it might apply to dealings with the public and work colleagues.	A/I
A10. To be fully aware of and understand the duties and responsibilities arising from the Children Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to your role within the Council. To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to your work role.	A/I

A – Application form

I – Interview

T – Test

C - Certificate