

Wandsworth Sensory Support Service
JOB DESCRIPTION

STATUS

Job Title: Teaching Assistant
Accountable to: Teacher in Charge
Grade: Scale 3 point 5 - 6

CONTEXT

Responsible, under the direction and instruction of the teacher or line manager, to support the teaching and learning of an individual pupil with hearing and neurocognitive needs. To supervise physical, academic and general care of pupils who have moderate or severe hearing impairments and/or learning needs.

ROLE

- Support pupil(s) personal, social, emotional, physical well-being
- Supervise and support pupil(s) ensuring their safety and access to learning at all times
- Ability to encourage and build / maintain good relationships with pupil(s) and their families, acting as a role model and being aware of and responding appropriately to individual needs
- Offering tailored support and guidance to pupil(s) in line with their Educational Health and Care Plans.
- Work collaboratively with other professionals such as specialist teachers and other professionals in order to meet the outcomes specified on their plan(s).
- Work with staff at the Willow and at the host school in order to provide a positive learning experience for the pupil(s)
- Keep records of pupil(s) behaviour, attainment, assessment and learning.
- Support the pupil(s) in a mainstream class setting, as well as during 1:1 and small group intervention activities.
- Provide verbal and written feedback to parents and professionals around areas of learning in line with the provision of the EHCP and other key meetings.
- Contribute to progress and review meetings as required and in line with the grade and responsibility of the role.
- Attend any required specific training relating to the education and care of pupil(s) in your care. Contribute to the development and growth of the Willow HSC.
- Encourage pupil(s) to act independently, as appropriate on an individual basis

SUPPORTING PUPILS ACCESS LEARNING AND THE CURRICULUM

- Support pupil(s) who may have profound and multiple needs and who are deaf or have a moderate or severe hearing impairment in undertaking all curriculum activities as planned and directed by the teacher(s)

- Support teachers / therapists / pupils to implement therapy programs in a holistic way throughout the school day
- Support pupils to understand instructions in appropriate ways. This could include, but are not limited to, simplifying language / BSL signing / using picture symbols / using objects of reference
- Assist pupils in using specialist ICT and assisted technology for learning and communication purposes
- Support pupils in physical activity and in play
- Be an advocate for the pupil(s) in your caseload
- Undertake pupil record keeping as requested — writing / videoing / photographing
- Gather and report information from and to parents or carers as and when directed

GENERAL

- Work to school's policies and procedures, particularly in regard to equal opportunities, health and safety and confidentiality
- Demonstrate professional accountability at all times
- Practice within the professional codes of conduct
- Any other duties commensurate with the post and grade that may be required by the Head of Wandsworth Sensory Support Service, Teacher in Charge - Willow

<i>Safeguarding</i>	<p>Be fully aware of and understand the duties and responsibilities arising from the Children's Act and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation</p> <p>Be fully aware of the principles of safeguarding as they apply to vulnerable adults to the workers role</p> <p>Ensure that the worker's line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection</p>
<i>Leadership</i>	To work under overall supervision of the Teacher in Charge
<i>CPD</i>	Commitment to own personal development and to undertake mandatory training as required
<i>Teaching and Learning in support role</i>	To undertake a planned programme of teaching and support as agreed with the Teacher in Charge
<i>Service and Self Review</i>	Participate in the Service's Self Review of performance Review methods of effective teaching and learning
<i>Behaviour / Risk Management</i>	Work with other colleagues to ensure safety of both workers and users at all times
<i>Supporting other colleagues</i>	Take instruction and Support Class teacher in the class
REVIEW	This job description does NOT define all the duties and responsibilities commensurate with the post. As such, it will be reviewed at the end of the academic year or earlier if necessary and may be amended at any time after consultation with you.

